



IMRE KERTÉSZ KOLLEG JENA

Europas Osten im 20. Jahrhundert. Historische Erfahrungen im Vergleich

NOTES FOR APPLICANTS

The Imre Kertész Kolleg Jena offers visiting fellowships for a duration of three to twelve months. Applications are invited from both historians and from scholars in neighbouring fields (e.g. sociology, anthropology, literary studies, political sciences etc.).

1. Eligibility and Application

Please note the following information before you apply:

1. Residence: Fellows are to reside in Jena for the duration of their fellowship.
2. Eligibility: Applicants must hold a PhD or be able to prove having submitted at the time of application.

Applicants should propose a research project within the thematic range of the Imre Kertész Kolleg (focus on the twentieth century and on Central, Eastern or Southeastern Europe, or on Russia and Ukraine in a larger European context).

3. Applications must include

- a Curriculum Vitae,
- a list of publications,
- a project proposal (max. 5 pages); see below for further details,
- a statement on the relevance of the research project to the Kolleg's research profile (max. 1 page).

4. The Project Proposal should cover

- central questions and methodological approach,
- relevance with regard to existing scholarship in lieu of a bibliography,
- research and work conducted so far,
- desired dates of the fellowship and planned work schedule,
- intended form of publication (article, monograph, etc.).

5. All application materials must be submitted in English and as one PDF file.

Informal enquiries may be addressed to the Kolleg's Managing Director, Dr Raphael Utz, on raphael.utz@uni-jena.de.

2. Review Process

In the Review Process, the Imre Kertész Kolleg and the Friedrich Schiller University Jena are committed to securing good scientific practice as set out [here](#). The Kolleg and the Friedrich Schiller University are committed to securing equal opportunities in the humanities at all stages of the application process and during the fellowships. In particular, any applicants' academic career with respect to family-related breaks and careers outside academia will be taken into due consideration. We support incoming fellows with children in finding child care and local schools. More on the university's equal opportunity policies can be found [here](#).



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All applications will be reviewed in a three-tiered process, comprising an internal review of eligibility and other formal criteria, external reviews, and the final decision.

External experts are selected according to criteria established by the German Research Foundation, DFG):

- no formal affiliation to the university
- distance from the applicant (non-bias and obligation to make known conflict of interest)
- broad overview of the research landscape
- experience as a referee
- international expertise

Reviewers are asked to give a written assessment on the applicant's CV and the research proposal making statements of the academic excellence of the candidate (weighting 40%), the excellence and innovativeness of the project proposed by the candidate (40%), and the experience and potential of the candidate (20%).

Finally, all reviewers are asked to give a clear rating on the application:

- Excellent: Relevant criteria are fully met and exceeded
- Very good: Relevant criteria are fully met
- Good: Relevant criteria are mostly met, but with shortcomings
- Fair: Relevant criteria partially met, weaknesses are clearly visible
- Below average: Relevant criteria are not sufficiently met

All reviews remain strictly confidential and will not be made available to candidates.

The final decision will be made by the directors in cooperation with the advisory board.

3. Timeline

Publication of the call for applications	July 2018
Submission deadline for applications	30 September 2018
Eligibility and formal criteria check	October 2018
Review Process	November -December 2018
Final Decision	February 2019
Notification of successful candidates	March/ April 2019

4. Redress

Complaints or a formal redress can be sent either to the Managing Director, to the Directors or to the Friedrich-Schiller-University's Representative for Academic Self-Regulation at any stage of the application/ selection process until two months after notification of the final decision results.

2 July 2018